

City of Summerset

NEW RESIDENT WELCOME PACKET

www.summerset.us

MELANIE TORNO,
MAYOR

COMMISSION:
DAVID BUTLER
MICHAEL KITZMILLER
SIDNEY READE
CLYDE HIRSCH

CITY OF
SUMMERSET



CITY HALL
7055 LEISURE LANE
SUMMERSET, SD 57718

TEL: 605.718.9858
FAX: 605.718.9883

WWW.SUMMERSET.US

Welcome to the City of Summerset

Mayor's Message

As Mayor, I would like to welcome you to the City of Summerset, South Dakota.

In Summerset, we have a special blend of urban and rural living that is minutes from the Rapid City metro area and just a stone's throw from the beautiful Black Hills. This means we not only enjoy the best of the city, but we also enjoy a more relaxed lifestyle.

We have designed this welcome packet as a Quick Start Guide to living in Summerset. It is important for our citizens to be aware of surrounding amenities and opportunities to promote the welcoming community that Summerset exemplifies. In this packet you will find our history, city government and other useful information. Additionally, much of this information can be found on the official City of Summerset website at <http://www.summerset.us>.

On our city website, you will find information you need to stay on top of current issues and keep in touch with your elective representatives. The City of Summerset uses a mayor - commission form of government to provide effective and efficient public services to its residents.

Our Board of Commissioner Regular Meetings and Planning and Zoning Sessions are open to all citizens and are held in the Commissioners Meeting Room at Summerset City Hall, located at 7055 Leisure Lane. Regular meetings are held on the 1st and 3rd Thursday of each month at 6 p.m. and Planning and Zoning meetings are held the 2nd and 4th Tuesdays of the month at 6 p.m.

I am very proud of our community and hope that you get involved in helping make Summerset the best it can be. If you have questions or if there is anything I can do to help, please don't hesitate to call (605) 718-9858.

Let me be among the first to welcome you home to Summerset!

Sincerely,

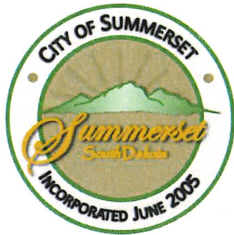
Melanie Torno

Mayor

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QUICK START GUIDE TO LIVING IN SUMMERSET

Welcome to the City of Summerset! On behalf of the City of Summerset, we would like to welcome you to “the City with a Future.” We are truly proud of our community. We welcome all visitors, new residents and businesses who choose to become a part of this great community.

Summerset actually began as the Summerset and Sun Valley Subdivisions between Black Hawk and Piedmont. Incorporated in June, 2005, Summerset has a small-town atmosphere and is quickly becoming one of the best places to raise a family. Once you visit our City and meet its residents and business owners, we think you will agree!

Summerset’s population in the 2020 census was 2,972 and steadily growing. Summerset is located in Meade County, 10 miles north of Rapid City off Interstate I-90, Exits 46, 48, or Exit 52 and we are just 25 minutes from Rapid City Regional Airport.

Summerset City Hall is open weekdays from 8:00 a.m. to 4:00 p.m. Summerset operates under a commission form of government. Summerset’s Commission are elected positions, which are of a 3-year term. These individuals put forth their best efforts to ensure a quality standard of living for every citizen who lives in Summerset. We deliver services that are equal, fair and provide economic opportunity to all citizens.

As a governing body, we are committed to improving the quality of life and importance of family as a core value of all our residents without burdensome taxes or excessive government intervention. Our philosophy exudes consistency, balance, professionalism, commitment, and encouragement of City growth through freedom of actions, coupled with responsibility.

We are pleased to welcome you to our city and look forward to helping you become acquainted with your new community. Moving can be a difficult and an overwhelming experience, whether it is across town or across the country. To make your move a little easier, we have listed some useful contacts for setting up your new home:

City of Summerset Municipal Information:

Mayor

Melanie Torno mtorno@summerset.us

Commissioners:

Michael Kitzmiller mkitzmiller@summerset.us Public Works Commissioner

David Butler dbutler@summerset.us Utility Commissioner

Clyde Hirsch chirsch@summerset.us Public Safety Commissioner

Sidney Reade sreade@summerset.us Finance Commissioner

City Administrator: Lisa Schieffer lschieffer@summerset.us
Finance Officer: Stephany Baumeister sbaumeister@summerset.us
Asst. Finance Officer: Nicholin Birgen nbirgen@summerset.us
Chief of Police: Rich Nasser rnasser@summersetpd.org

All City Departments can be reached by calling City Hall at (605) 718-9858, Monday through Friday 8:00 a.m. to 4:00 p.m. For emergencies, please call 911, for the City Police Department call (605) 721-6806.

Utility Information

Water:

Black Hawk Water (Summerset Subdivision Residents) (605) 787-5777
Diamond D Water (Sun Valley Subdivision Residents) (605) 716-7771

Summerset Wastewater Utilities:

City of Summerset (605) 718-9858
(all areas)

Phone & Internet:

Blue Peak (605) 721-2000
Midcontinent Communications (800) 888-1300

Electric:

Black Hills Energy (888) 890-5554

Gas:

Montana Dakota Utilities (800) 638-3278

Garbage:

Billed by City of Summerset (605) 718-9858
Payment due by 20th of each month, late fee of \$15.00 after the 20th.

Pick-up times:

Sun Valley Estates – Wednesdays/have trash can out by 7:00 a.m.

South Summerset – Thursdays/have trash can out by 7:00 a.m.

***See enclosed magnetic calendar for pick up times.**

City of Summerset – Municipal Information

Social Media – Information Only/Updates in the Community:

FACEBOOK – City of Summerset

www.summerset.us website

TEXT MY GOV *found on website

Piedmont Valley Chamber of Commerce piedmontvalleychamber@gmail.com

Area Schools:

Meade 46-1 School District Business Office (605) 347-2523
Rapid City Area 51-4 School District Officer (605) 394-4031



City of
SUMMERSET
A GREAT PLACE TO CALL HOME

APPLICATION FOR WASTE WATER/TRASH COLLECTION SERVICE

General Information (Please Print):

Customer Name _____ Move In Date _____

Service Address _____ Driver's License # _____

Billing Address _____ Same as above

Email _____ Phone _____

Employer _____ Employer Address _____

Spouse Name _____ Driver's License # _____

Employer _____ Employer Address _____

I am the Owner Agent Tenant (if you are renting, please complete the following)

Name of Property Owner/Landlord _____ Phone _____

Address _____ Email _____

Deposit:

A deposit is required for all customers (see fee schedule). This deposit will be held by the City until the account is closed. If the account is current at the time of closing, the deposit will be refunded to the customer upon approval of the claim by the City Commission. If there is a balance on the account, this deposit will be applied to the outstanding balance. A \$15 late fee will be assessed to your account each month payment is not received by the due date. A \$30 return check fee will apply.

Fee Schedule:	
<input type="checkbox"/> Commercial Account	\$100
<input type="checkbox"/> Residential Owner Account	\$50
<input type="checkbox"/> Residential Rental Account	\$100

Acknowledgement:

I have read and understand the above billing process summary.

Signature _____ Date _____

FOR OFFICE USE ONLY

Amount of Deposit _____	Date Paid _____	Payment Type: <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit Card
Account Changes/Disconnect:		
Forwarding Address _____	Effective Date _____	
Notes:		



City of
SUMMERSET
A GREAT PLACE TO CALL HOME

Race and Ethnicity Data Collection

In accordance with Federal Law and US Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability (Not all prohibited bases apply to all programs). To file a complaint of discrimination, write to the USDA Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue SW, Washington, DC 20250-9410 or call (202) 720-5964 (voice or TDD). USDA is an equal opportunity provider and employer.

The Civil Rights Act of 1964 requires Race and Ethnicity Data Collection for beneficiaries for federally assisted programs. Please read disclosure below.

“The following information is requested by the Federal Government for certain types of loans and grants, in order to monitor compliance with civil rights laws. You are not required to furnish this information, but are encouraged to do so. The law requires that a program recipient may neither discriminate on the basis of this information nor on whether you choose to furnish it. However, if you choose not to furnish it, under federal regulations, this program representative is required to note race/ethnicity on the basis of visual observation or surname”

_____ I do not wish to furnish this information

Ethnicity:

_____ Hispanic or Latino

_____ Not Hispanic or Latino

Race (mark one or more):

_____ White

_____ Black or African American

_____ American Indian/Alaska Native

_____ Asian

_____ Native Hawaiian or other Pacific

Gender:

_____ Male

_____ Female

_____ Information provided by Management



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**ACH DEBIT AUTHORIZATION FOR
AUTOMATIC PAYMENTS OF SUMMERSET UTILITY BILLS**

I authorize **BankWest Bank**, on behalf of the City of Summerset Finance Department to initiate a monthly ACH automatic debit from my account for the payment of my waste water fee rate charges. The amount withdrawn will be the total amount due as reflected on the billing statement prepared by the City of Summerset Finance Department. The debit entry will have an effective date the 20th of the month during which the bill is due. In the event that this day falls on a non-business day, the effective date will be the following business day. If all or any portion of the ACH Debit should be returned or dishonored by my bank for any reason, I understand that I must submit that payment along with any applicable fees and interest to the City of Summerset by check, cash or money order. I further understand that I can revoke this authorization through my bank and the City of Summerset at any time within a 10-day notification.

I have provided the appropriate bank information by attaching a copy of a voided check. If a savings account has been chosen, I have provided that correct account number.

PLEASE PRINT

Resident Name _____
(as it appears on your utility bill)

Phone Number _____

Email Address _____

Service Address _____

Bank Name _____

Bank Address _____

Bank Account Number _____ Checking Savings

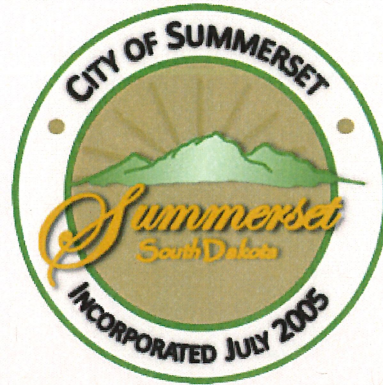
Bank Routing/Transit Number _____

Resident Signature _____

Date _____

Please attach a voided check or deposit slip to this form. Personal and Financial information provided herein will be kept strictly confidential. Thank you!

Sewer Services and Garbage Collection



Security Deposits: Per City Ordinance 30 Article IV Section 30.01.440 (C), Services will not be initiated until the deposit requirement is paid in full based upon the type of service required

Commercial Accounts \$100

Residential Owners \$50

Residential Rental \$100

Sun Valley Garbage Pick-Up: Every Wednesday

Summerset Garbage Pick-Up: Every Thursday

*Holidays may change these days.

Billing and Late Fees: The sewer use billing shall be monthly and shall be based on the current rate. Per City Ordinance 30 Article IV Section 30.01.450, the City shall assess a fifteen-dollar (\$15.00) penalty for payments received after the 20th of each month; and a 1.5% per month on all balances of \$100.00 after the 30th/31st of each month. Each customer shall be notified by mail of the delinquent account along with the attachment of penalty.

Rate and Monthly Charge: City Ordinance 30 Article IV Section 30.01.440 (A) requires all wastewater and industrial waste discharged to the wastewater facilities shall be paid for by the tenant or owner of the premises served, according to the following schedule:

Sewer Service Charge- \$36.00

Sewer Maintenance Reserve Fee- \$4.50

Sewer Debt Reserve Fee- \$2.20

SRF Fee - \$7.90

Solid Waste Collection Fee- \$18.08

Total: \$68.68



Essential Monthly Dates:

Commission Meetings:

Regular Meetings 1st and 3rd
Thursday of each month

Planning and Zoning Meetings:

2nd and 4th Tuesday of every
month

Late Fees penalty on overdue accounts:

21st of each month

Recycling Do's and Don'ts

Acceptable Items:

- Aluminum Bottles
- Hairspray Cans
- Spray Starch Cans
- Glass Food Jars (mayo, pickles, etc)
- Plastic Beverage Containers (milk, water, etc)
- Plastic Food Containers (ketchup, etc)
- Coffee Cans
- Empty Paint Cans
- Mono Colored Cardboard (NOT SHINY)
- Aluminum Beverage Cans (pop, etc)
- Shaving Creams Cans
- Glass Beverage Bottles (beer, wine, etc)
- Plastics #1, #2, #5 and #7
- Detergent Containers
- Plastic Hair Care Bottles (shampoo, etc)
- Empty Aerosol Cans
- Steel Food Cans (soup, tuna, etc)

Non-Acceptable Items:

- Aluminum Foil
- Cardboard-Shiny
- Cereal Boxes
- Food Wrap
- Mirrors
- Paperboard
- Pool Chemical Containers
- Pyrex
- Clothes Hangers
- Pots
- Toasters
- Window Glass
- Automobile Oil
- Ceramics
- Drinking Glasses
- Light Bulbs
- Packing Peanuts
- Plastic Shopping Bags
- PVC
- Scrap Metal
- Pie tins, roasting pans
- Styrofoam
- Toys

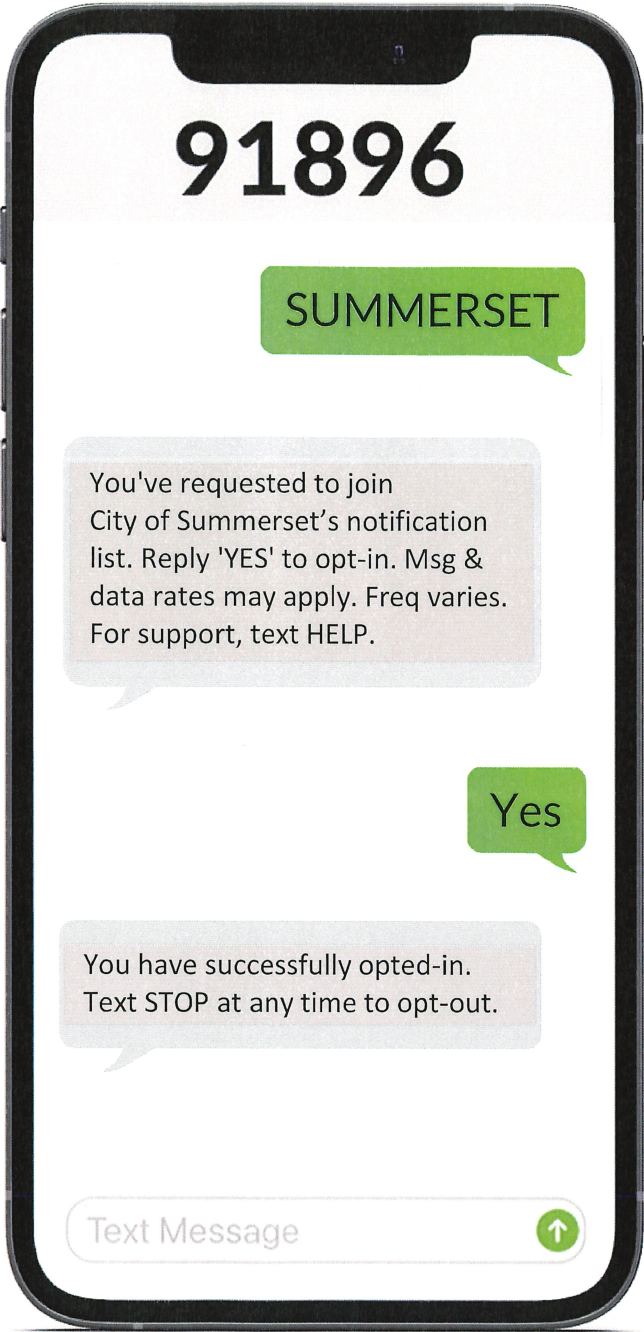
RECYCLING LOCATIONS:

Located at the end of Leisure Lane/Recreational Drive.

Located at the end of Glenwood Drive going towards the Public Works Shop.

! **Summerset Alerts**

TextMyGovTM



**Sign up
to receive
city text
message
notifications!**

Opt-in today,

Text **SUMMERSET**

To: **91896**

What to Expect:

After the initial keyword is sent, you will receive a confirmation message asking you to reply YES to verify opt-in.

View terms and privacy policy info at: textmygov.com/opt-in-terms-conditions Msg & Data rates apply. Msg frequency varies. Text STOP at any time to opt-out. Text HELP for contact info.